

**DIRECTORATE OF TECHNICAL EDUCATION
THIRUVANANTHAPURAM**

No. DTETVM/10128/2024-L5 (PLA)

Dated: 14-11-2024

CIRCULAR

Sub: - Education-Technical -Directorate of Technical Education-Staff Training- IMG Regional Centres - in December 2024- Submission of application -Reg

Ref:- Submission Received from TRO dated on 13.11.2024

The following Staff Training Programmes are arranged at various Regional Centres of IMG during the month of December 2024. Interested staff members in the department **who did not attend similar IMG training in this calendar year** can submit applications through DTE Training Portal within the specified time limit. Hard copy of the application duly recommended by the Head of Institution should be scanned and uploaded in the portal. Applications without the recommendation of the Head of Institution will not be accepted. Hard copy of the application need not be sent by post to this office.

Sl. No.	Course Code	STP Programme	Duration	Venue	Last date to Apply
1	STP-1197	Orientation Programme for Workshop Instructors/Gr.II Instructors/Demonstrators	02/12/2024 to 04/12/2024	IMG, TVM	21/11/2024
2	STP-1206	Orientation Programme for AA/AO/SS	03/12/2024 to 05/12/2024	IMG, Kozhikode	21/11/2024
3	STP-1207	Management Development Programme for THS / GCI Superintendents	03/12/2024 to 05/12/2024	IMG, Kochi	21/11/2024

4	STP-1198	Orientation Programme for AA/AO/SS	05/12/2024 to 07/12/2024	IMG, TVM	21/11/2024
5	STP-1193	Administrative & Personality Development Programme for ministerial staff.	09/12/2024 to 11/12/2024	IMG, Kozhikode	21/11/2024
6	STP-1201	Training on Store Purchase, GeM and e-procurement.	16/12/2024 to 18/12/2024	IMG, Kozhikode	21/11/2024
7	STP-1192	Office Automation for Ministerial Staff	26/12/2024 to 28/12/2024	IMG, Kochi	21/11/2024

JAYAPRAKASH P
SENIOR JOINT DIRECTOR (ECS)

To,

1. Heads of all institutions through www.dtekerala.gov.in
2. Training Officer, DTE
3. Superintendent, Planning Section
4. SF/OC